



San Simon Fire District

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

520-845-2439 admin@sansimonfire.gov

Dedicated
to:
Calming
Fears
— .

San Simon Fire District
Regular Meeting
Thursday, June 11, 2026

1. CALL TO ORDER:

Chairman Guzman called the meeting to order at 1805 (6:05 pm), at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Chairman Guzman led the Pledge of Allegiance.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Fernando Guzman - Present

Clerk of the Board Pati Fickett – Present

Board Member Ashley Peterson - Absent

Administration:

Chief John Novak – Present

Wildland Division/Vol. Admin. Assistant Chief Chris Anthis – Absent

Fire Prevention Specialist/Firefighter – Michele Larned – Absent - Present Later

Firefighters/Support:

Chuck Fickett Cash Cayrol

Guests:

Mary Sparkman Rebecca Phifer

Donna Aversa, SSFD Attorney, attended via video.

4. CALL TO PUBLIC:

None

5. CONSENT AGENDA:

A. APPROVE MEETING MINUTES:

Approve meeting minutes for 2026/2027 Budget Hearing and Regular Meeting, May 11, 2026.

Mr. Guzman moved to approve the meeting minutes for 2026/2027 Budget Hearing and Regular Meeting, May 11, 2026, as presented.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

6. FINANCIAL REPORTS:

A. REVIEW/DISCUSSION/POSSIBLE ACTION: REPORTS PREPARED BY MUNICIPAL ACCOUNTS & CONSULTING, L.P. for April 2026.

Mrs. Fickett moved to accept the financial reports as presented.

Mr. Guzman second the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

Chase Payroll Account Balance, May 11, 2026 \$14,022.23

7. CHIEF'S REPORT:

The fire district ran 11 calls in May: 5 BLS, 1 Motor Vehicle Collision, 1 EMS - B, 1 Mutual Aid and 1 Other Fire.

I received the signed copy of the RFC (Wildland Grant). We're purchasing portable radios with the grant funds.

Michele successfully completed her field internship with Deputy Chief Seamans of the Fry Fire District.

Michele and I continue to represent the fire district at the San Simon Community Association meetings. The next big hooya is on June 27th in celebration of the 250th anniversary of the birth of our nation. If you love our country and support our public officials, you are welcome to attend.

8. OLD BUSINESS – REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

A. CONSIDERATION OF OPENING A PAYROLL ACCOUNT WITH A LOCAL BANK IN WILLCOX, ARIZONA AND CLOSING THE CHASE PAYROLL ACCOUNT: Presented by Clerk Fickett.

Clerk Fickett consulted with the Cochise County Treasurers Office, Special District's Division and was assured moving the District's payroll account is acceptable.

Mr. Guzman moved to authorize Clerk Fickett to proceed with securing a Payroll Account with either Western Bank or Cochise Credit Union for the San Simon Fire District and closing the current Payroll Account with Chase Bank.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

B. REGARDING CONTRACT WITH MUNICIPAL ACCOUNTS & CONSULTING:

This item was tabled to July 2026 meeting for consideration.

C. REGARDING CONTRACT WITH GARAGE TECHNOLOGIES TO SELL THE 2016 SQUAD:

Mr. Guzman moved to authorize Chief Novak to secure a contract with Garage Technologies to sell the 2016 Squad with a minimum sale price of \$70,000.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

D. REGARDING CONTRACT WITH A RESPONSE MASTER FOR INCIDENT REPORTING, BILLING, PREVENTION AND INSPECTIONS, AND ASSET MANAGEMENT SOFTWARE:

This item was tabled to July 2026 meeting.

9. NEW BUSINESS – REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

A. APPROVE RESOLUTION 2026-004 REGARDING THE INCREASED BILLING RATE APPROVED AT THE MAY 11, 2026, MEETING:

Approved rates for services rendered to Non-Taxpayers, Out-of-District Service is; Personnel - \$250.00 Per Unit Hour, Vehicles - \$1000.00 Per Unit Hour and Foam Surcharge - \$350.00 per 5gal unit.

Mrs. Fickett moved to approve Resolution 2026-004 to increase billing rate as approved at the May 11, 2026, meeting.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

B. APPROVE INVOICE FOR TYPE 3 ENGINE REPAIRS:

Mrs. Fickett moved to approve the invoice for repairs of the Type 3 Engine for the amount of \$7,615.27.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

- C. REGARDING PROCEDURE TO DRAW WARRANTS OFF THE WILDLAND ACCOUNT TO PAY FOR WILDLAND EXPENSES, AS PERMITTED BY COCHISE COUNTY:

Failed for lack of motion.

- D. APPROVE RESOLUTION 2026-005 REGARDING TRANSFERING END OF FY 2025/2026 FUNDS INTO THE SAN SIMON FIRE DISTRICT RESERVE ACCOUNT:

Mr. Guzman moved to approve Resolution 2026-005 a yearly operation performed by the San Simon Fire District, with total amounts to be determined on day of transfer.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

- E. APPROVE RESOLUTION 2026-006 REGARDING TRANSFERING SAN SIMON FIRE DISTRICT FUNDS FROM THE RESERVE ACCOUNT TO THE M&O AND WILDLAND FIRE ACCOUNTS AFTER THE BEGINNING OF FY 2026/2027:

Mrs. Fickett moved to approve Resolution 2026-006 a yearly operation performed by the San Simon Fire District.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

- F. ADOPTION OF THE JUNE 2026 NEW INTERNATIONAL MEDICAL DIRECTION RATES:

Due to new laws being enforced by the Federal Drug Enforcement Agency, the San Simon Fire District finds to continue the Paramedic Program, which Chief Novak is a certified Paramedic, additional medical direction/support is required. The Board agrees the Paramedic Program is a valuable asset to those the District serves and should be preserved. The cost of medical direction and monitoring will see an increase from \$500.00 per month to \$1,000.00 per month, beginning immediately.

Mrs. Fickett moved to approve the new contract with International Medical Direction reflecting the new rates and procedures and authorize the Clerk or the Chair to sign the contract when received.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

- G. CHIEF NOVAK PRESENTED THE BOARD MEMBER WITH A COPY OF TUBAC FIRE DISTRICT'S INVENTROY POLICY AND PROCEDURES AND DISPOSAL OF ASSETS TO REVIEW FOR POSSIBLE APPROVAL:

No action taken.

10. SET TIME AND DATE FOR NEXT MEETING AND ANY SPECIAL MEETINGS:
Next Regular Meeting – Thursday, July 9, 2026, at 1800 Hours (6:00pm).

11. ADJOURN:
Chairman Guzman adjourned the meeting at 1920 Hours, (7:20 pm).

Submitted Respectfully By: Pati Fickett

Patricia Fickett, Clerk of the Board

Date