



SAN SIMON FIRE DISTRICT

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Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District
Regular Meeting
Tuesday, July 29, 2025

1. CALL TO ORDER:

Clerk Fickett called the meeting to order at 6:00 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Clerk Fickett led the Pledge of Allegiance.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson R.C. Reynolds – Absent
Clerk of the Board Pati Fickett – Present
Board Member Fernando Guzman - Present

Administration:

Chief John Novak – Present
Captain Heather Lentz – Present
Wildland Division/Vol. Admin. Assistant Chief Chris Anthis – Present

Firefighters/Support:

Michele Larned Chuck Fickett

Guests:

Rebeca Phifer

4. CALL TO PUBLIC:

None

5. CONSENT AGENDA:

A. APPROVE MEETING MINUTES:

- Regular Board Meeting June 25, 2024
- Regular Board Meeting October 8, 2024
- Special Board Meeting February 13, 2025
- Budget Amendment Work Session February 27, 2025
- Special Board Meeting June 10, 2025
- Regular Board Meeting June 24, 2025

- Special Board Meeting June 26, 2025

Mr. Guzman moved to approve the minutes for the Regular Meeting June 25, 2025, Regular Meeting October 8, 2024, February 13, 2025, Budget Work Session February 27, 2025, Special Board Meeting June 10, 2025, Regular Board Meeting June 24, 2025, and Special Board Meeting June 26, 2025 as presented.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

B. CHIEF’S REPORT:

a. OPERATIONS - CHIEF NOVAK:

14 June Calls: 3 Motor Vehicle Collisions, 3 ALS, 3 BLS, 1 Cancelled Call, 1 In-District Wildland Fire, 1 Out of District Wildland Assignment, 2 Smoke Investigations.

Chief Novak attended the summer AFDA conference. He met the LA County Fire Chief and one of his Captains. They expressed their appreciation for the San Simon Fire District sending resources to assist them with the January fire.

After a discussion with AC Anthis, it was decided it would not be economically feasible to apply for the SAFER grant this year. We will revisit it next year at budget time.

The engine purchased from California has arrived. The tires have been replaced and Brian is in the process of rebuilding the ball valves.

Several of our wild land team members came down and cleared the brush from the back of the station.

AC Anthis and I met with the East Valley Institute of Technology (EVIT) Fire & EMS education staff. Some of the students who are currently on our wildland team will be able to do an internship and finish their skills here in San Simon. This will enable them to be eligible to take the IFSAC Firefighter I & II test.

Chief Novak has been asked to speak to the incoming Fire & EMS technology class at EMIT in September.

We ordered, received, inventoried and placed in service the first installation of BK radios. The two brush trucks each have a mobile and a portable radio assigned them, and AC Anthis was assigned a portable radio.

b. AUXILIARY REPORT – MICHELE LARNED:

None

c. LEADERSHIP REPORTS:

Captain Lentz reported school would be starting August 6th, which means Junior High and High Schools sports will be starting again. The District will again provide Medical Standby for the at home games.

C. ASSISTANT CHIEF ANTHIS REPORTS:

- FINANCIAL REPORT – REVIEW/DISCUSSION/POSSIBLE ACTION:

AC Anthis presented the monthly financial reports as prepared by Municipal Accounts & Consulting, AC Anthis and Clerk Fickett.

San Simon Fire District – Summary of Accounts – July 29, 2025

County M&O Account Balance	\$95,152.62	
<i>Less-Outstanding Warrants</i>	<u>(\$ 5,053.06)</u>	
Available Cash – M&O Account		\$ 90,099.56

County – Wildland Fire Account Balance	\$119,689.93
County – Reserve Account Balance	\$122,148.67
Chase Bank – Payroll Account Balance	\$ 48,246.98

Total Balance of SSFD Fund Accounts **\$380,185.14**
(Cash Available)

- WILDLAND FIRE PROGRAM:

#Total Revenues: \$848,155.37 #FY25/26 Revenues: \$130,223.67

#*Total Expenses: \$566,240.70 #*FY25/26 Expenses: \$ 86,140.44

#Net Revenues: \$281,914.67 #FY25/26 Net Rev: \$ 44,083.23

**(Estimated - Revenues and Expenses)*

**(Does not include expenditures wildland made outside of the fire assignments, additional repairs, equipment, etc...)*

Mr. Guzman moved to approve the financial statements as presented.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

6. NEW BUSINESS - REVIEW/DISCUSSION/POSSIBLE ACTION:

A. PURCHASE OF 2007 INTERNATIONAL BRUSH TRUCK FOR \$1.00 – END OF LEASE:

As agreed in the Lease of the 2007 International Brush Truck 2501 at the end of the lease the San Simon Fire Department had the option of purchasing said vehicle for \$1.00. As shown in the financials the lease has been paid off and the District can act on said option. San Simon Fire Auxiliary donated a \$1.00 for the purchase of the truck.

Mr. Guzman moved to purchase the 2007 International Brush Truck from Anthis Family Trust for the purchase price of \$1.00 as agreed upon in the original lease agreement.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

B. PURCHASE OF NEW RADIOS:

Chief Novak provided information regarding the status of the District's aging radios. The Motorola Company no longer supports the older radios, they lose communication with one another, are not compatible with all other area emergency agencies, have limited capacity and are simply outdated and obsolete. This poses a danger to our Firefighters, Medical personnel and those we serve. It is of the utmost importance they possess reliable communication equipment to ensure a safe, effective environment for all. The purchase of 3 portable radios and 2 mobile radios and accessories would replace the radios being used locally. The Board will revisit a program to replace communication equipment used by the Wildland Fire Program.

Mrs. Fickett moved to purchase 3 portable radios, 2 mobile radios and accessories not to exceed \$27,000.00 (Twenty-Seven Hundred Dollars).

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

C. AUTHORIZE CHIEF NOVAK TO INVESTIGATE THE DISTRICT SECURING AN ADDITIONAL CREDIT CARD DESIGNATED FOR OPERATIONS AND INCREASE THE LIMIT OF THE CURRENT CHASE CREDIT CARD TO BE USED FOR THE WILDLAND PROGRAM.

Mr. Guzman moved to authorize Chief Novak to investigate attaining an additional credit card account designated for operations and increasing the limit on the current Chase Credit Card Account to be designated for use by the Wildland Program.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

D. PURCHASE ITEMS FOR THE HME FIRE ENGINE:

Chief Novak requested the purchase of a Low-Level Strainer, an Intake Valve and LED Lighting for the HME Fire Engine. These additions would improve the reliability and visibility of the fire engine.

Mr. Guzman moved to purchase a Low-Level Strainer, and Intake Valve and the LED Lighting for the HME Fire Engine, not to exceed the lowest quote attained by Chief Novak.

Mrs. Fickett seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mr. Reynolds				X
Mrs. Fickett	X			
Mr. Guzman	X			

7. SET TIME AND DATE OF THE NEXT MEETING:
August 26, 2025, at 1800 Hours (6:00 pm).

8. Clerk Fickett adjourned meeting at 7:16 pm.

Submitted Respectfully By: Pati Fickett

Patricia Fickett, Clerk of the Board

Date