



San Simon Fire District

Post Office Box 244
2249 W. Firehouse Lane
San Simon, AZ 85632
520-845-2439



Proudly Serving the Community Since 1966

NOTICE OF REGULAR BOARD MEETING

June 9, 2020

Agenda

6:00 PM (1800 Hrs.)

**SAN SIMON FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS**

**San Simon Fire Station
2249 West Firehouse Lane, San Simon, Arizona 85632**

(520) 845-2439

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the San Simon Fire District Governing Board and the general public that the San Simon Fire District Board will hold a meeting open to the public on the date and time and at the location as specified above.

The Board may vote to go into executive session on any agenda item pursuant to A.R.S. 38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

A copy of the agenda provided to the San Simon Fire District Board is available for pickup once it is available at SSFD, 2249 W Firehouse Lane, San Simon, AZ 85632 by contacting the district at (520) 845-2439. Copies will be provided at the meeting also.

AGENDA

- 1. Call to Order.**
- 2. Roll Call.**
- 3. Declaration of any Conflict of Interest.**
- 4. Board Confidentiality Reminder.**
- 5. Pledge of Allegiance.**

*Agenda not approved
so no meeting
took place.*

San Simon Fire District is an Equal Opportunity Provider and Employer



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6. **Approval of Agenda.**
7. **Approval of Minutes from May 11, 2020 Emergency Work Session.**
8. **Approval of Minutes from May 12, 2020 Regular Board Meeting**
9. **Approval of Minutes from May 12, 2020 Executive Board Meeting.**
10. **Approval of Minutes from May 23, 2020 Budget Work Session.**
11. **Approval of Minutes from June 3, 2020 Attorney Work Session**
12. **Financial Report(s).**
 - A. **Review, discuss and possible approval of the financials for May 2020**
 - B. **Approval of Warrant List**
13. **Board Reports**
 - A. **Board Chair – Rebecca Phifer: Daily administrative duties and administrative SOP Preparation – Status of ERG Guide(s), Security Cameras, Dell Printer and Election(s) reporting – Policies & SOGs – Walmart Grant Application – Work Session(s) – Stuffed Toys – Job Application and Burn Permit(s) – Volunteer Uniform(s) – Acronym Draft – Agenda Preparation – Firefighter Memorabilia – SSUSD Donations(s) – Password Spreadsheet, Social Security Information and Fireworks.**
 - B. **Board Clerk – Mary Sparkman: Chase Payroll Account, Website, Policies/SOGs Spreadsheet(s) and Administrative Instruction Manual.**
 - C. **Board Member – Michele Larned: No Submission**
14. **Fire Chief Report**
15. **Old Business – Update, review, discussion and possible action on the following:**
 - A. **Donation of Running Boards, Bee Suits and Copy Paper.**
 - B. **District Website Design**



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Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into Executive Session, for personnel matters, discussion, consideration or evaluation of employment of any of the individual(s) listed below. These items will not be open to the public unless such individual request that the matter be held in open session. If the individual requests the discussion to be held in open session, the discussion will be held when the discussion and approval portion of the agenda is reached. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. §38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call.

16. New Business - Review, discuss and Possible action on the following item(s):

- A. In-Kind Donation Rate.**
- B. In-Kind Donation(s).**
- C. Amazon Business Account.**
- D. COSTCO/Sam's Club Membership.**
- E. Reimbursement to R. Phifer for District purchases.**
- F. Reimbursement to K. Wilstead for cooler parts.**
- G. Purchase of Adobe/Adobe Pro.**
- H. SEACOM Agreement.**
- I. Reimbursement to A. Wilstead for accrued PTO time.**
- J. 2020-2021 Budget Clarification**
- K. Uniform T-shirts.**

17. Call to Public – Consideration and discussion of comments and complaints from the public. Those wishing to address the San Simon Fire District Board (or in lieu of Board, Administrator) need not request permission in advance except a Call to Public Form needs to be filled out at the beginning of each meeting. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS §38-431.01(H)). However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board (or in lieu of Board, Administrator) cannot discuss or take legal action on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.

18. Request from board members for future agenda items. – A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate, or take any action on the topics presented, pursuant to A.R.S. §38-431.02(H).



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19. Next Board Meeting – Tuesday, July 14, 2020 at 6 pm. (1800 hrs.).
20. Adjournment

Persons with a disability may request a reasonable accommodation by contacting the San Simon Fire Station at (520) 845-2439. Requests should be made as early as possible to arrange the accommodation. The Agenda is posted at the US Post Office, located at 2908 N. Arizona Ave., San Simon, AZ 85632. Only this location can be relied upon for official postings under the Arizona Open Meet Law. Any problems with the posting of this notice (i.e. someone taking it down) does not preclude the holding of the meeting for which the notice was posted, if the public body complied with all other public notice requirements pursuant to ARS §38-431.02(A)(1)(b).

CERTIFICATION OF POSTING

I hereby certify that the Notice/Agenda for Regular Board Meeting was posted

at the United States Post Office on _____

at _____ by _____

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CERTIFICATION OF POSTING

I hereby certify that this Notice for Regular Board Meeting was posted at

on 8 JUN 2020 at 1618 hrs by R. Chifera

