



SAN SIMON FIRE DISTRICT

PO Box 244 - 2249 W. Firehouse Lane
San Simon, AZ 85632
520-845-2439 sansimonfire.ssf@gmail.com

Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District
Regular Meeting
Tuesday, September 10, 2024

1. CALL TO ORDER:

The meeting was called to order at 6:07 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Pati Fickett – Present
Clerk Savanna Valdez – Absent
Board Member Fernando Guzman - Present

Administration:

Chief John Novak – Present
Captain Heather Lentz – Present
Wildland Division Chief – Chris Anthis – Present

Firefighters:

Mike Craft

Support:

Michele Larned
Diane Parker

Guests:

Trisha Anthis Chuck Fickett
Rebecca Phifer Steve Cayger

4. APPROVAL OF MINUTES FOR THE August 13, 2024 Regular Board Meeting:

Mr. Guzman made the motion to approve the Board Minutes for August 13, 2024, with one correction, the meeting was held on Tuesday not Thursday.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

5. APPROVE FINANCIAL REPORT AS PRESENTED BY MUNICIPAL ACCOUNTS & CONSULTING:

Mr. Guzman made the motion to approve the financial report as presented.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

6. CORRESPONDENCE:

None

7. AUXILIARY REPORT:

Michele Larned - None

8. LEADERSHIP REPORT:

Captain Lentz:

Training:

Continued new recruit training.

Continued training via Action Training.

Arizona Fire Training Academy was attended by Mike Craft and Michele Larned, held in Glendale 9/4/24 to 9/8/24. Mike Craft participated in the Basic Firefighters Training course and Michele Larned in the Natural and Compressed Gas Training course. Both indicated they would be glad to attend additional training.

School:

Volleyball season is underway, where the District provides on-site medical support.

Calls:

A variance in the types of calls the District has received.

14 Calls for the month of August.

Continue to review services to improve response efficiency.

Equipment/Inventory:

Ongoing/continues updating of medical inventory. Appreciates the Boards support in providing the medical supplies.

Logged the new Stryker Lifepac 35 Emergency Response Monitor/Defibrillator (Cardiac Monitor) into the San Simon Fire District's equipment inventory.

Appreciates the Community and the Board members' continued support.

Chief Novak:

The District ran 14 calls in August: 1 ALS, 1 BLS, 3 Cancelled Calls, 3 Motor Vehicle Collisions, 1 Wildland Fires, 2 Out of District Wildland Assignments, 1 Mutual Aid Public Assist.

Received payment from Arizona Forestry for our 2nd 2-Week Severity deployment.

The District has resumed providing medical stand by for the Schools home athletic games.

The Chief attended the Cochise County EMS, and Cochise County Fire Officer's Association meeting in Sierra Vista.

The Stryker, Lifepak 35 Emergency Response Monitor/Defibrillator (Cardiac Monitor), has finally arrived! A representative from Stryker will be available to provided training, September 11, 2024.

Volunteers Mike Craft and Michele Larned attended the Arizona State Fire School, held in Glendale, AZ, Sept. 4th – 8th, 2024.

Brush 2051 has been deployed to Southern California on a Severity Patrol Assignment.

9. WILDLAND REPORT:

Division Chief Anthis reported;

PAST CALLS:

- 2 Calls for Service for Overhead,
 - Element Fire and Willamette Complex (Ore Fire)
 - Utilized command vehicle for each incident
 - Income before expenses \$32,545 with expenses at \$20,144, Total Income \$12,400.
 - If the district had a UTV to supply, an approximate additional income of \$8,100 could have been realized.

CURRENT CALLS:

- Type Three in California assigned to the Bridge Fire NE of Los Angeles, part of an Arizona Taskforce Consisting of Type Three and Type Six Engines.

MAINTENANCE:

- August
 - Knock Sensors replaced and oil change - \$1,102
- September
 - Currently in for two broken bolts and tie rod – approximant cost \$1,500
 - Oil Change, wipers, air filter - \$209
 - Will need tires – at oil change noted cracking on inside fronts, rears are same age – 5 Tires- approximant cost \$1,750

FUTURE NEEDS:

- Fireant is currently supplying all PPE, would like San Simon Fire District to purchase 1 set of PPE for responding personnel on engines, Fireant will supply the other set as it will be hard to differentiate between calls. Current request is 12 Sets of PPE to be purchased.
- Division Chief Anthis is seeking quotes for a UTV to present to the Board.

10. OLD BUSINESS:

None

11. CALL TO THE PUBLIC:

None

12. NEW BUSINESS:

All items are listed for **Discussion/Approval/Disapproval**

A. CHANGING PAYROLL PROCESSING.

No Action was taken on this item.

B. ADA COMPLIANCE FOR HEARING IMPAIRED PERSONS:

Discussion regarding this item moved to Executive Session.

C. PURCHASING WILDLAND PPE FOR WILDLAND PROGRAM:

Chief Novak presented a quote for the purchase of Wildland PPE Equipment from Arizona Department of Forestry and Fire Management

Mr. Guzman made a motion to purchase Wildland PPE Equipment as quoted from the Arizona Department of Forestry and Fire Management for the cost of \$3,343.96.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

D. SWITCH TO T-MOBILE FOR WIRELESS SERVICE:

Chief Novak presented a quote from T-Mobile. After discussion;

Mr. Guzman made a motion to table this item, pending additional information.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

- E. PURCHASE FIRE PREVENTION WEEK/PUBLIC EDUCATION/ OUTREACH SUPPLIES:
 Chief Novak presented quotes for the purchase of said supplies.
 Mr. Guzman made a motion to purchase said supplies for the total of \$4,063.79.
 Mrs. Fickett seconded the motion.

Motion Passes

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

- F. PURCHASE AND INSTALL EMERGENCY LIGHTS AND SIREN SYSTEMS ON DISTRICT VEHICLES:
 After discussion;
 Mr. Guzman moved to table this item pending further investigation and information.
 Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez				X
Mr. Guzman	X			

13. BOARD MEMBER COMMENTS:

Board Members Commenting were Mr. Guzman.

14. STAFF COMMENTS:

None

15. SET TIME AND DATE FOR NEXT MEETING:

Tuesday October 8, 2024, at 6:00 pm. 1800 hours.

16. EXECUTIVE SESSION: A.R.S. § 38-431.03(D) EXECUTIVE SESSION:

Mr. Guzman moved to go into executive session for a legal issue at 7:09 pm.

Mrs. Fickett seconded the motion.

Motion Passes, by unanimous decision.

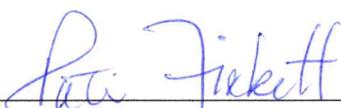
Returned to open session at 7:24 pm.

Pending further investigation, no action was taken.

17. ADJOURN:

Chairperson Fickett adjourned the meeting at 7:25 pm.

Submitted Respectfully By: Pati Fickett



 Patricia Fickett, Chairperson



 Date