



San Simon Fire District

Post Office Box 244
2249 W. Firehouse Lane
San Simon, AZ 85632
520-845-2439



Proudly Serving the Community Since 1966

Emergency Board Meeting Monday, January 11, 2021 Minutes

1. **Call to Order** – Meeting was called to order at 6:02 p.m. (1802 hrs.) by Board Chair, Savanna Valdez.
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** – Board Chair, Savanna Valdez and Board Clerk, Mary Sparkman in person and Board Member, Rebecca Phifer by telephone conference. Board Chair, Savanna Valdez acknowledged that a quorum was met.
 - B. **Board Members Absent** – None
 - C. **Personnel in Attendance** – Fire Chief Lucas
 - D. **Guests in Attendance** – No guests attended either in person or by telephone
3. **Declarations of Conflicts of Interest** – No one declared a conflict of interest.
4. **The Pledge of Allegiance** – Board Chair, Savanna Valdez led the attendees in the Pledge of Allegiance.
5. **Approval of Agenda** – Rebecca Phifer, Board Member made a motion to approve the agenda. The motion was seconded by Savanna Valdez, Board Chair.

Vote:
In favor – All Board Members Were In Favor.
Opposed – none
Motion carried
6. **Fire Chief Contract** – After discussion, Mary Sparkman, Board Clerk made a motion to table the approval of the Fire Chief Contract until after all changes have been made and we have heard back from the attorney on a change that Rebecca Phifer, Board Member has requested. The motion was seconded by Rebecca Phifer, Board Member.

Vote:
In favor – All Board Members Were In Favor.
Opposed – none
Motion carried

7. Performance Evaluation – The following was part of the Fire Chief Evaluation:

Positive Feedback; In the year that he has been here:

- Established 2 trainings a month for the volunteers
- SOG's have been done
- Grants received for gear
- New volunteers have signed up
- New equipment received (SCBAS & Spares, new hoses, etc.)
- Equipment updated and repaired
- Community outreach
- Helping with the fireworks at the school
- Helping with the Santa from the school
- Helping with sending off teams from the school
- Helping with commodities
- Helping with getting policies completed
- Invoicing being done on calls

Gone on a total of 84 calls out of the total of 101 calls for the whole district

Feedback for Improvements:

Administrative Assistant needs to be supervised more closely – After this discussion, it was decided that the Board will help with getting this established.

After discussion, Mary Sparkman, Board Clerk, made a motion that the Board will help the Fire Chief more with the Administrative portion of the job in order for him to concentrate on getting his work done that he needs to do and teach him more (when he can) on the administrative portion of the job and his salary will be raised to \$40,000 a year with another employee evaluation to be done in six months. This raise is effective January 1, 2021 as stated at the last meeting and therefore, the Fire Chief's next check will include 1 week retroactive of new salary since he was paid last week already at the old rate. The motion was seconded by Savanna Valdez, Board Chair.

Vote:

- In favor – All Board Members Were In Favor.
- Opposed – none
- Motion carried

8. Adjournment – Mary Sparkman, Board Chair made a motion to adjourn the meeting at 6:28 p.m. (1826 hrs.). The motion was seconded by Rebecca Phifer, Board Member.

Vote:

- In favor – All Board Members Were in Favor
- Opposed – none
- Motion carried

San Simon Fire District
Emergency Board Meeting
Minutes (cont'd)
January 11, 2021

Respectfully submitted,

Mary Sparkman
Board Clerk

CERTIFICATION OF POSTING

I hereby certify that the Minutes of the Emergency Board Meeting was posted
at the United States Post Office on 1/12/2021
at 11:30 am by Mary Sparkman



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Fire Chief's Report

We responded to 10 calls for the Month of December.

Fire 3
Medical 3
Mva 3
False Alarm 1

Training:

1. No Training last month due to Holidays.
2. New training schedule out for 2021

Vehicle Maintenance.

Nothing to report

Communication:

1. I want to thank all of the members of the San Simon fire district for their efforts last year.
2. Thank you to Capt. Jon and FF Marcos for fixing the radio tower cable.
3. 8 SCBA bottles have been ordered and are on their way.
4. The medical suction unit has been ordered and is on its way.
5. We received 5 Ht1550 radios from Sunsites /Pearce fire district. They will need to be reprogramed.
6. San Simon fire personal participated in a Santa escort. I would like to thank the San Simon fire auxiliary and the San Simon school district for all of their hard work in making this happen.
7. End of year stats for the fire district as follows:

101 calls for service for 2020

Fire:14

Medical: 41

Mva:26

Public Assist: 2

Lift Assist: 4

Hazmat: 2

Mutual Aid: 9

False Alarm: 5

Smoke investigation: 1