



SAN SIMON FIRE DISTRICT

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Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District Board
Regular Meeting
Wednesday, May 17, 2023

1. CALL TO ORDER:

Mrs. Fickett called the meeting to order at 6:03 PM at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

3. ROLL CALL OF OFFICERS:

Pati Fickett: Present
Savanna Valdez: Present
Fernando Guzman: Present

Chief John Novak: Present
Captain Heather Lentz: Present

Firefighters & Support Personal Present:

Rose Rothpletz
James Fickett
Michelle Larned
Chuck Fickett

Guests:

Mary Sparkman
Ronnie Mahan
Rebecca Phifer

4. APPROVAL OF MINUTES FROM April Board Meeting:

Mr. Guzman moved to table to next meeting.
Ms. Valdez seconded the motion.
Motion Passed.

Voting	Aye	Nay	Abstain	Absent
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Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

5. Call to Public: None

6. APPROVE FINANCIAL REPORTS:

Mrs. Fickett moved to accept financial reports as presented.

Mr. Guzman seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

7. ACCEPT THE FOLLOWING CHECKS:

Mr. Guzman moved to accept check #532 for \$2,850.00 for run #23-043.

Ms. Valdez seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

8. CORRESPONDENCE: None

9. AUXILIARY REPORT: Michelle Larned

Reported a balance of \$2,238.00 in fund.

10. CHIEF'S REPORT:

Ran 13 calls for the month of April: 2 EMS – B, 1 EMS – A, 6 MVC, 1 Wildland Fire, 1 Vehicle Fire, 2 Investigations

Workman's comp policy renewed for the year.

Chief Novak attended the annual San Simon FFA Banquet.

Contacted Set Com, the manufacturer of the intercom system that came with the tanker. The system was obsolete 20 years ago and is no longer supported. Headsets are unavailable for it.

Chief Novak is working on the Legacy Foundation grant, which if funded, will pay for the soil compaction survey and the architecture fees for the new building. Funding will be awarded in January 2024.

Submitted the final report for the Legacy Foundation of SE AZ for the SCBA bottles.

Seeking quotes for equipment to outfit the tanker.

11. OLD BUSINESS:

- a. Update on disposing of surplus fire district vehicles.

Ms. Valdez moved to use Public Surplus to dispose of surplus equipment.

Mr. Guzman seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

12. NEW BUSINESS:

A. CONCENT AGENDA ITEMS:

- 1. Acceptance and authorization of expenses from 5/15/2023 through 5/16/2023 in the amount of \$8,599.32.

Ms. Valdez moved to accept and authorize expenses from 5/15/2023 to 5/16/2023 as presented in the amount of \$8,599.32.

Mr. Guzman seconded the motion.

Moton Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- 2. Authorization of next payroll cycle payments.

Mrs. Fickett moved to authorize the next payroll cycle payments.

Ms. Valdez seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

B. Adopt resolution # 23-001 – Declaration of Surplus vehicles.

Mr. Guzman moved to adopt resolution # 23-01 – Declaration of Surplus vehicles.

- #1: 2003 Big Tex flatbed trailer VIN: 16VCX162131D58009
- #2: 1992 Peterbilt water truck VIN: 1XPDR9XXND318454

#3: 1986 Chevrolet Blazer VIN: 1G8EK18H0GF154578
 #4: 1994 Ford F-250 pickup VIN: 1FTHF26H35LA19444
 #5: 1982 Chevrolet 30 ambulance VIN: 1GCGG35M8C7124357

Ms. Valdez seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

C. Budget workshop Saturday May 20,2023 at 1200 hour.

Ms. Valdez moved to schedule the Budget workshop Saturday May 20, 2023 at 10:00 AM.

Mr. Guzman seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett				
Ms. Valdez				
Mr. Guzman				

D. Set Date and time for budget hearing.

Mrs. Fickett moved to schedule Budget hearing for June 10, 2023 at 10:00 AM.

Mr. Guzman seconded the motion.

Motion Passed.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

E. Clerk Valdez requested to discuss meeting minutes.

Ms. Valdez moved to post minutes publicly.

Mr. Guzman seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

F. Clerk Valdez requested to discuss meeting scheduling.

County still lists 2nd Tuesday as meeting date on their website. Need to contact county to change the meeting date to 3rd Tuesday of the month. Mrs. Fickett to contact county to change the meeting date.

G. Clerk Valdez requested to discuss risk management. Ms. Valdez expressed concern for the insects and mice at the fire house and the need to remove dead vegetation around the fire house grounds. Chief Novak is to contact pest control companies for quotes and present his findings at the next meeting and oversee to the removal of the dead vegetation.

Executive Session: None Scheduled

BOARD MEMBER COMMENTS:

13. FIRE CHIEF & CAPTAIN COMMENTS:

Captain Lentz expressed her appreciation for the new firefighters and support person and their dedication to training and participation.

Mr. Guzman expressed his appreciation for the professionalism of the SSFD's personnel when he was bit by a rattle snake a few weeks ago. We were all pleased to see him doing well.

Mr. Fickett reported on scheduled repairs for the Command Truck and Tender.

14. SET TIME AND DATE FOR NEXT MEETING:

Mrs. Fickett moved to set the date for the next meeting June 21, 2023 at 6:00 pm.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

15. Adjourned at;

Mrs. Fickett moved to adjourn meeting at 7:12 pm.

Ms. Valdez seconded the motion.

Motion Passed.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Respectfully submitted by:

Pati Fickett

Patricia Fickett, Chairperson, June 30, 2023