



# San Simon Fire District

Post Office Box 244  
2249 W. Firehouse Lane  
San Simon, AZ 85632  
520-845-2439



*Proudly Serving the Community Since 1966*

Regular Board Meeting  
Tuesday, December 8, 2020  
Minutes

1. **Call to Order** – Meeting was called to order at 6:00 p.m. (1800 hrs.) by Board Chair, Rebecca Phifer.
2. **New Board Member**
  - A. **Welcome New Board Member** – Rebecca Phifer, Board Chair welcomed the new board member, Savanna Valdez.
  - B. **Election of New Officers** –

For Chair: Mary Sparkman, Board Clerk made a nomination of Savanna Valdez to be the New Board Chair. Rebecca Phifer, Board Chair, seconded the nomination.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

For Board Clerk: Savanna Valdez, New Board Member made a nomination of Mary Sparkman to be the Board Clerk. Mary Sparkman, Board Clerk, seconded the nomination.

Vote:

In favor – Mary Sparkman, Board Clerk and Savanna Valdez, New Board Member.  
Opposed – Rebecca Phifer, Board Chair  
Motion carried

At the point in the meeting, Rebecca Phifer, Board Member, handed the reigns of the meeting over to the new Board Chair, Savanna Valdez.

3. **Roll Call**
  - A. **Attendance and Confirmation of Quorum** – Board Chair, Rebecca Phifer, Board Clerk, Mary Sparkman and Board Member, Michele Larned were present. Board Chair, Rebecca Phifer acknowledged that a quorum was met.
  - B. **Board Members Absent** – None.

San Simon Fire District is an Equal Opportunity Provider and Employer

Minutes Approved by Quorum of Board at 01/12/2021 Regular Board Meeting

- C. Personnel in Attendance** – Fire Chief Lucas Reynolds, Administrative Assistant, Traci Kent and Firefighter Volunteers Jon Penderghest, Rose Rothpletz, Hannah Adame and Marcus Garcia.
- D. Guests in Attendance** – Elizabeth Reynolds, Michele Larned, Judy Garcia were present in person and members of the public appeared by phone via conference call.
- 4. Declarations of Conflicts of Interest** – Mary Sparkman, Board Clerk declared a conflict of interest on 13A Donation by Mary Sparkman of the cake for the Fire Chief's swearing in.
- 5. The Pledge of Allegiance** – Savanna Valdez, Board Chair, led the attendees in the Pledge of Allegiance.
- 6. Approval of Agenda** – Following discussion, Mary Sparkman, Board Clerk made a motion to approve the agenda with corrections as stated. The motion was seconded by Rebecca Phifer, Board Member.
- Vote:  
In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried
- 7. Approval of Minutes**
- A. Approval of Minutes from November 10, 2020 Regular Board Meeting.** Following discussion, Mary Sparkman, Board Clerk, made a motion to approve the minutes but Rebecca Phifer wanted changes so Mary Sparkman reacted her motion. Rebecca Phifer, Board Member made a motion to table the approval of the minutes until changes could be made. There was no second so this will be addressed at next meeting. Savanna Valdez abstained on this because she was not present at this meeting. No official vote was taken.
- B. Approval of Minutes from Emergency Board Meeting on November 24, 2020.** Following discussion, Rebecca Phifer, Board Member made a motion to approve the minutes from the Emergency Board Meeting on November 24, 2020. The motion was seconded by Mary Sparkman, Board Clerk.
- Vote:  
In favor – Mary Sparkman, Board Clerk and Rebecca Phifer, Board Member.  
Abstained – Savanna Valdez, Board Chair.  
Opposed – none  
Motion carried
- C. Approval of Minutes from Executive Session Meeting on November 24, 2020.** Following discussion, Rebecca Phifer, Board Member made a motion to approve the minutes from Executive Session Meeting on November 24, 2020. The motion was seconded by Mary Sparkman, Board Clerk.

San Simon Fire District is an Equal Opportunity Provider and Employer

Vote:

In favor – Mary Sparkman, Board Clerk and Rebecca Phifer, Board Member.  
Abstained – Savanna Valdez, Board Chair.  
Opposed – none  
Motion carried

**8. Financial Report(s).**

**A. Review, discuss and possible approval of the financials for October 2020.** Following discussion, Mary Sparkman, Board Clerk made a motion to approve the financials for October 2020. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

**B. Review, discuss and possible approval of the financials for November 2020.** Following discussion, Rebecca Phifer, Board Member made a motion to approve the financials for November 2020. The motion was seconded by Mary Sparkman, Board Clerk.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

**C. Review, discuss and possible approval of the financials for June, July, August 2020 financial for changes made by Walker & Armstrong during the review.** Following discussion where Mary Sparkman explained the two entries that were made was to reclassify income classifications only and it did not affect the net income or any other items. No real motion needs to be made since it was just reclassifications and they have been approved before but Mary Sparkman, Board Clerk made a motion to approve the financials with the changes that Walker & Armstrong made. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

**D. Approval of Warrant List.** Following discussion, Rebecca Phifer, Board Member made a motion to table the list for revisions to be made (including title from November 11, 2020 and December 8, 2020). The motion was seconded by Mary Sparkman, Board Clerk.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

San Simon Fire District is an Equal Opportunity Provider and Employer

**9. Board Reports.**

**A. Board Chair – Savanna Valdez – Nothing to Report.**

**B. Board Clerk – Mary Sparkman – Nothing to Report.**

**C. Board Member – Rebecca Phifer – Nothing to Report.**

**10. Chief Report – (See Attached Reports).** The Fire Chief also passed out a special symbolic coin to the firefighters and the board.

**11. Administrative Report – Traci Kent – Nothing to Report.**

**12. Old Business – Update, review, discussion and possible action on the following:**

**A. Purchase of Fire Truck.** A presentation was given by Fire Chief Lucas Reynolds about how there has been no luck of finding someone to repair the engine of the truck that was being looked at so at this point, that truck is off the table but Brindlee is still looking for something for us since they still have the San Simon Fire District deposit. Then the Fire Chief explained in the meantime an email was received from a new fire apparatus company in Chandler, AZ called Arizona Fire Apparatus, LLC. and there is a pumper tender that he has found. The actual pumper tender is located in Grand Ledge, Michigan. The total cost of the 1984 pumper tender would be around \$15,929.75 which includes cost of transport of \$3,929.75 and \$1,000 for a new Honda 5500 generator installed. The vehicle comes with a 2,500 gallon tank, 1,500 gpm pump, 56,000 miles on it, comes with a pump test and two brand new tires on the front. Rebecca asked about the deposit whether we will get our deposit back and the Fire Chief responded that he doesn't want to do that yet and show his hand, we need to keep Brindlee looking just in case. Mary asked about why they want a certified check and the Chief responded that he can discuss that with them since we are county checks. Traci explained they could hold the check until cleared if they are worried about the check. Following all discussion and questions and answers, Mary Sparkman, Board Clerk made a motion to approve the funds for a trip for both the Fire Chief and second in command, Jon, to go look at the truck and that there is a cap of purchase of \$20,000. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.

Opposed – none

Motion carried

**B. Municipal Accounts & Consulting, L.P. -** An email was received on Friday so it wasn't in the packet so Traci gave it to the board members at the meeting. It includes that checks could be done electronically with electronic signatures. It's a program called Checkrun. The company was recommended by Walker & Armstrong. It follows the statutes. Mary Sparkman and

San Simon Fire District is an Equal Opportunity Provider and Employer

Savanna Valdez both mentioned that they would like to speak with Natalie and ask questions. Mary has concerns about having electronic signatures out there. I do not think that we have the funds to be able to have an outside service do the accounting and checks. It would be \$650 a month plus another \$700 a year for checks to be written when you will still have to have an administrative assistance for any emergency checks and for other work. Mary Sparkman, Board Clerk, made a motion to table this until each board member can talk to Natalie and find out the new administrative assistant whether she is comfortable doing the accounting or not, we can always have an emergency meeting later if necessary. The motion was seconded by Savanna Valdez, Board Chair.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

- C. Chief and Admin Contracts** - Following Discussion, Mary Sparkman, Board Clerk made a motion to have a work session on Friday, December 11, 2020 at 2 p.m. so we can come up with an outline for the contracts and then get to the attorney to get the contract written up. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

Traci asked who will prepare the agenda since it will be raining Thursday and she will not be able to make it into the fire station that day. She asked, Mary can you do it? Mary Sparkman commented and made the suggestion that she will prepare an agenda since Traci will not be at the fire station on Thursday due to the rain and it has to be posted by 2 p.m. on Thursday, it will be sent to the Fire Chief. The Fire Chief then will send it out to the board members for everyone's okay before being posted. Once the okay has been given, the agenda will be posted. Mary asked if the other board members were okay for her to do that. The okay was given by the other board members.

- D. Traci Travel Time** – This was for information only to let the public know that the District checked with Walker & Armstrong to make sure it was okay for the District to pay Traci for travel time. They did give the okay.
- E. Per Diem Rate** - Following discussion, Mary Sparkman, Board Clerk made a motion to also work on the per diem rate and be able to vote on it at the next board meeting at the work session that will be scheduled for Friday. The motion was seconded by Rebecca Phifer, Board Member.

San Simon Fire District is an Equal Opportunity Provider and Employer

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

**13. New Business – Review, discuss and possible action on the following:**

- A. Donation by Mary Sparkman – cake for award ceremony of \$59.73.** Following discussion, Rebecca Phifer, Board Member made a motion to approve the donation of the cake from Mary Sparkman. The motion was seconded by Savanna Valdez, Board Chair.

Vote:

In favor – Savanna Valdez, Board Chair and Rebecca Phifer, Board Member.  
Abstained – Mary Sparkman, Board Clerk  
Opposed – none  
Motion carried

- B. Check Backup.** This is for information only to remind everyone that the checks and bills are provided at the meeting by the administrative assistant for the board members review due to the fact that only two board members sign the checks and the third member or any member is allowed to review what was done during the month. Rebecca stated that the Chase receipts should be included with the credit card information and Traci stated that they are included when the Chase account is reconciled and the bill, reconciliation and receipts are attached to the check for review.
- C. Amazon Business Account** – Rebecca wanted to know whether something is being printed out to show what was charged. Traci did not understand what Rebecca was asking because when something is purchased from Amazon the Chase Credit card is used and those items are printed and attached to the Chase Credit Card statement. This was information only.
- D. Move Call to Public to the Beginning of the meeting** – Rebecca Phifer, Board Member stated that the public has asked that this be moved to the beginning of the meeting because with the meetings beginning so long and the call to public at the end, that they don't get a chance to say what's going to be on the agenda and what we are going to talk about. Mary Sparkman, Board Clerk stated that if you look at the January 2020 minutes, it was voted on to put the call to public at the end of the meeting because the public wanted to be able to respond to what was said during the meeting. Rebecca stated that most meetings have it toward the beginning of the meeting in case the public has any comments. Mary stated that she was okay with whatever the other two board members wanted to do. Savanna Valdez, Board Chair stated she preferred it at the end because maybe the statements that we make during the agenda may answer their questions. Mary stated that she liked it at the end also because by listening to the meeting, the public may hear the answers to any questions that they may have. Rebecca stated that they wanted to say something before we talked about something. Mary stated how

San Simon Fire District is an Equal Opportunity Provider and Employer

can they ask anything if they don't have any of the information just an agenda item. Mary then asked can we have two calls to public on the agenda. Savanna then stated what about a call to public during each item, in effect have a discussion then call to public, then vote on the item. For example, Savanna stated what is the public going to know about an idea like check backup. A civilian may not know what that is so how can they respond if they don't know what it means until it has been talked about. We don't know the context of what the item is under we start talking about the issue and the meeting is going to take way too long if we stop at each item and do a call to public. Rebecca also stated that doing at each subject is not according to open meeting law also. Traci stated that normally during the conference call there may be only two people on the line and the public seating here tonight is rare for us to have this many people here. Traci stated that her opinion to move the call to public is of any benefit. Rebecca also stated that legally the District does not even have to have a call to public. Mary Sparkman, Board Clerk made a motion that the District leave the call to public to where it's at on the agenda and then if the District starts getting more people attending and requesting that it be moved, then the District can visit moving it then. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

- E. **Legal Size Paper** – Following discussion where the Fire Chief stated that the legal size paper cannot be donated to the school district as a fire district. Mary Sparkman, Board Clerk made a motion that the legal size paper be donated to the Fire Chief as a citizen and then he can do what he wants with the paper. The motion was seconded Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

- F. **Chase/Intuit** – Rebecca Phifer asked whether all the Chase/Intuit issues have been resolved. Mary Sparkman commented yes but now the District needs to get a new signature card done since change in board member. Mary Sparkman, Board Clerk made a motion that she will send to Traci Susan Baker's email from Chase so that the next time Traci comes in, she can get with Susan Baker to get a new signature card, have everyone come in and sign it and then Traci can scan it to send back to Chase or mail it back to them to get Savanna Valdez as a signer on the account. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

San Simon Fire District is an Equal Opportunity Provider and Employer

**G. List of Policies** – Mary Sparkman, Board Clerk stated that everyone should have the spreadsheet of the policies and the policies that have been approved have been printed and put in the red binder on the desk along with the SOGs that are in the white binder. On the spreadsheet, the policies in pink are the ones that were approved by the attorney and Mary is not sure whether there are any other changes and the District needs to get these approved since they have been approved by the attorney so there may need to be another work session to get them done. The Fire Chief is working on the more difficult ones like description ones, etc. The District still has a lot of policies that need to be done so another work session is in order and then they can be sent to the county attorney for his approval and then they can be voted on. Rebecca stated we have done the sexual harassment, drug testing etc. Mary stated that some of those of these that were approved we have to reapprove because according to Rebecca's call to the county that the attorney has to approve them before the board members can approve them. Rebecca stated that she thought in the last go round that we did those. Mary stated no she did not think so but she will double check. Mary Sparkman then said we have not done the policies, we have done the SOGs which also has sexual harassment, etc. that maybe that is what Rebecca is thinking of because some of the policies are the same as of the SOGs. Mary Sparkman, Board Clerk made a motion that the policies that have been approved by the attorney will be printed and brought to the work session on Friday and then the board members can take home and read them and we can then have a work session to finalize any changes to be made and then they can be voted in and those that don't have any changes can be voted on at the next board meeting. The motion was seconded by Rebecca Phifer, Board Member.

Vote:

In favor – All Board Members Were In Favor.

Opposed – none

Motion carried

**H. Liability and Safety Issues and Concerns Regarding Turn-on of Southwest Gas** - Rebecca stated that she requested this be put on the agenda because she has a lot of concerns about the gas being turned back on. The District has had three contractors at the beginning of last year that stated there is a liability and safety concerns about having the gas on. Rebecca said thankfully we haven't had too much rain because the building does shift every once in a while. The District had 3 gas leaks last year, one right after another, and we have the report from the engineer that states that this serious safety concern. Not only do we have surrounding properties - Mary's horse, Norma's place, Julie's place and if we had a gas explosion the bricks could fly as far as the freeway, the school could be affected, the build over there would ignite and not to mention all the equipment would be lost. Rebecca realizes that heat is needed but this is a big liability and the District could be paying out thousands maybe millions in insurance funds and the insurance company would not have to cover us with the recommendations from those people and the engineer. It could make our insurance null and void. Those are Rebecca's concerns. Michele stated didn't the gas company turn the gas back on. Mary stated that the gas company had concerns. The Fire Chief stated that the gas company recommended that we

San Simon Fire District is an Equal Opportunity Provider and Employer

- I. change out the heater. The Fire Chief stated that we could change out the heater if we are going to be in the building that long which there is not telling. The Chief stated but honesty, we can turn off the gas and we don't have to run gas. But here's the other issue, if we want to play devil's advocate and this comes with having 27 years of experience of fire service, plugging in these heaters here, we are pulling in a serious amount of electricity and with all these wires running through the roof, that rats, rodents and creatures have torn into the wires and that could easily burn up and we could die from that too. The Fire Chief stated that is the sad thing about the state of the building as it sits right now and Rebecca stated and that was the recommendation that no one work in here or nobody come in here and the Chief replied back "Awesome, Give me a Place to Work". Both the Fire Chief and Traci stated that they are both happy to work from home. The Fire Chief stated he is not going to put another phone in the house nor have people come up to see files and records and stuff like that because then we are running into the liability issue of having Fire District property inside his personal residence other than having the radio. The Fire Chief stated that is dealing with the hand of the belt and he is not complaining. If the District wants to do other stuff, the Fire Chief is all for it. The Chief said buy me a place and I'm happy to move there. Michele asked when you leave do you turn the heater off? The Chief responded absolutely because I'm scared to leave it on when I leave because I think I would be coming back at 3 a.m. to fight a structure fire and I'm all about fighting fires but not necessarily in my building. When the Fire Chief leaves the building, he unplugs the heaters, turns off the gas heater and unplugs it, and turns off the lights. I try to minimize but there are some things that can't be like the refrigerator. If we wanted to be super safe in this building, I would literally have to take everything out because if you stop to think about it, the doors are run on the electricity so they are drawing electricity so if you want to take the gas out I'm like 50 cents one way and ½ a dollar the other but eventually we will have to do something. The Fire Chief stated that right now he is not complaining but when it starts getting colder then you will hear start hearing me. That is the Fire Chief's two cents. Mary stated even if we buy a trailer to move into, we would still have to do the permits and the Fire Chief also said we would have to that and the septic and everything that a new building would have to have and are we at a place to do that. The Fire Chief works in the building with that understanding that if he hears something go crack that he will be running out of there. Savanna asked did they state where the leak was coming from. Rebecca replied it's always a different leak and Mary concurred adding because the building shifts. Rebecca stated that they did change the flex hosing above but even after they changed the flex hosing, we had a leak. The engineer report is on the desk, if anyone would like to look at it. Savanna asked then since Southwest Gas suggested that we replace the heater, if we did that, would it solve the problem. The answer is no because even if we replace it and the building moves again, who knows what will happen. There are so many issues that the only answer is to get started on getting a grant to get a new building. Mary will forward the name of the person that taught the grant class in Laughlin to the Fire Chief and he can contact her and see if she can help us in anyway. Right now the Fire Chief right now the important thing is to keep his crew safe with gear and the correct machinery and he will still state that until he quits. The Fire Chief stated realistically it

San Simon Fire District is an Equal Opportunity Provider and Employer

will take 3 years to get a new building. The people on I-10 do not care what the firehouse looks like, they just want to be taken care of. Following more discussion, Savanna Valdez, Board Chair made a motion that when the firehouse is unattended that the main line be turned off. The motion was seconded by Mary Sparkman, Board Clerk.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

- J. **Board Conduct** - Rebecca stated that she requested this be put on the agenda. The board needs to watch the derogatory statements that have been made against herself, the past interim Fire Chief, and Fire Chief DeWolf that were out of line. There was a statement made against the former interim Fire Chief that was incorrect. According to Rebecca, he is not up under any kind of investigation, he did have someone report something about him and they found out that it was not true and at the last board meeting a comment was made about a public member that was out of line and incorrect. The Board needs to be really careful when we name people's names because that is slander and she did not appreciate it that she was accused of putting the post on the Post Office Bulletin Board about another board member and she had nothing to do with it and there were several other allegations that if people would check back in the board minutes, they would find that I had reported on several issues so the allegations were incorrect. The board should not be talking about someone and making derogatory remarks that is slander. That is all she has to say. This was information only.
- K. **Bunker Gear Purchase and Miscellaneous Medical Supplies** – Before discussion took place, Mary asked that Jon and the Fire Chief open the medical supplies that she purchased for Christmas for the EMTs at the station. Jon opened it and it was a toy medical kit. Everyone had a good laugh. The Fire Chief then stated that we need to finish getting Marcus's gear so boots and a coat need to be purchase in the amount of \$1,506.17. Also, SCA bottled need to be purchased because right now the bottles we had were all used in one night and if we had another fire we would not have had any bottles. The Fire Chief had to run and get the bottles we have filled the next day from Sunsites. He recommends that we get 8 more bottles dated 2008 at a cost of \$2,240.00. The Fire Chief said we need to get a suction unit because the suction unit we have is old and is not working correctly; they found that out at the last accident. To get a suction unit would cost \$648.58. Eventually and the down the road, about mid-year, the Fire Chief would like to purchase another AED. The District would then have an AED for the command and for the rescue. Right now, he has to come get the rescue for the AED unit but if he has one in the command, then it would be faster to get to the call. Following further discussion on other items that will be needed, Mary Sparkman, Board Clerk made a motion that the District go ahead and purchase the items requested with a total of approximately \$4,394.75. The motion was seconded by Rebecca Phifer, Board Member.

San Simon Fire District is an Equal Opportunity Provider and Employer

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

- L. **Tower Repair** – The Fire Chief stated that during the last wind storm that the area had, one of the guy wires for the tower fell off the pole. There are quotes in the packet of just replacing the one guy wire and a quote to replace all guy wires. It's the trip charge that is the costly amount. If we could find someone who had a lift and get up there ourselves and fix it. Following further discussion and Savanna asked about warranty and Traci replied there is no warranty, Mary Sparkman, Board Clerk made a motion to see if first we can't try to fix it ourselves in house, then if not, we will go with the first quote from Action Communications for the single wire one repair and see if they can look at the others. The motion was seconded by Savanna Valdez, Board Chair.

Vote:

In favor – All Board Members Were In Favor.  
Opposed – none  
Motion carried

14. **Call to Public**

Michele Larned brought up that at her last board meeting it was discussed about the coffee equipment and she found where the disposal of the coffee equipment, turnouts, etc. was discussed and the motion was made by Rebecca Phifer that it be tabled until inventory could be done. That was the only discussion that was found and technically for Rebecca to allow it to be donated for free was in violation of what the board had voted on. (The January minutes are available at the firehouse for anyone to read if they would like). Rebecca stated that she did not make a definitive decision; she said that it was not her decision. Rebecca asked if she looked for Amy's report. There was no administrative report for January 2020. Rebecca again stated that she did not make that decision sorry. The Fire Chief stated that the fire chief made that decision but it was made with inadequate information. Michele stated that Rebecca should not have even made the decision to let the fire chief make that decision since it was already discussed at the January meeting on how to proceed on disposals. Rebecca then stated so now you want the Board Chair to be in charge of everything. Michele stated it is not the Board Chair's decision that is not what I'm saying. Michele stated that Rebecca made it the Board Chair's decision by e-mails between herself and Amy having the discussion to give it to the Fire Chief to make that decision, when it wasn't a decision that he should have made because the Board had already discussed it and had tabled what to do until inventory was done. Mrs. Wilstead had called Katie and was told by Chief DeWolf's office and was advised. Michele asked where is that information because the Board never received that information. Rebecca stated it is probably in Amy's emails. Savanna stated from what I understand

San Simon Fire District is an Equal Opportunity Provider and Employer

Amy's emails are inaccessible to her knowledge. Mary stated that she never saw such an email. Savanna stated so therefore, we do not have the information. Rebecca stated that if we wanted to do an investigation someone could pull it up though. Michele stated that Rebecca had stated that it was discussed but it was not according to the minutes and Michele wanted to make it clear that it was not discussed among the board members to give it away.

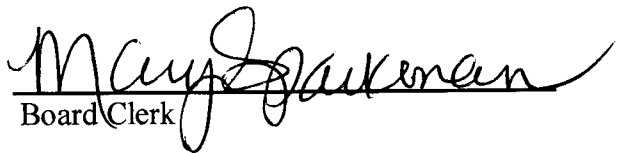
15. **Requests from board members for future agenda items** – None was given at the time of the meeting.
16. **Next Board Meeting** – Tuesday, January 12, 2021 at 6:00 p.m. (1800 hrs.)
17. **Adjournment** – Savanna Valdez, Board Chair made a motion to adjourn the meeting at 7:48 p.m. (1948 hrs.). The motion was seconded by Mary Sparkman, Board Clerk.

Vote:

In favor – All Board Members Were in Favor  
Opposed – none  
Motion carried

Respectfully submitted,

Mary Sparkman  
Board Clerk

  
Board Clerk

Approved: January 12, 2021

San Simon Fire District is an Equal Opportunity Provider and Employer