



San Simon Fire District

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

520-845-2439 admin@sansimonfire.gov

Dedicated
to:
Calming
Fears
—

San Simon Fire District
Regular Meeting
Thursday, July 9, 2026

1. CALL TO ORDER:

Chairman Guzman called the meeting to order at 1805 (6:00 pm), at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Chairman Guzman led the Pledge of Allegiance.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Fernando Guzman - Present

Clerk of the Board Pati Fickett – Present

Board Member Ashley Peterson - Absent

Administration:

Chief John Novak – Present

Wildland Division/Vol. Admin. Assistant Chief Chris Anthis – Absent

Fire Prevention Specialist/Firefighter – Michele Larned – Present

Firefighters/Support:

Chuck Fickett

Guests:

Mary Sparkman

Rebecca Phifer

Donna Aversa, SSFD Attorney, attended via video.

4. CALL TO PUBLIC:

None

5. CONSENT AGENDA:

A. APPROVE MEETING MINUTES:

Approve meeting minutes for 2026/2027 Budget Hearing and Regular Meeting, June 11, 2026.

Mr. Guzman moved to approve the meeting minutes for 2026/2027 Budget Hearing and Regular Meeting, June 11, 2026, as presented.

Mrs. Fickett seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

6. FINANCIAL REPORTS:

A. REVIEW/DISCUSSION/POSSIBLE ACTION: REPORTS PREPARED BY MUNICIPAL ACCOUNTS & CONSULTING, L.P. for May 2026.

Mrs. Fickett moved to accept the May 2026 financial reports as presented.

Mr. Guzman second the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

Clerk Fickett presented the Summary of SSFD Fund Balances for May 11, 2026:

County M&O Account Balance	\$135,936.72
Less-Outstanding Warrants	(\$ 4,418.70)
Available Cash – M&O Account	\$131,518.02
County – Fire Capital Account Balance	\$ 107.07
County –Fire Reserve Account Balance	\$146,241.29
County – Fire Wildland Fire Account Balance	\$ 47,001.23
Chase Bank – Payroll Account Balance	\$ 1,584.57
Total Balance of SSFD Fund Accounts	<u>\$326,452.18</u>
<i>(Cash Available On This Day, May 11, 2026)</i>	

7. CHIEF’S REPORT: July 2026

The fire district ran 11 calls in June: 1 BLS, 1 ALS, 2 Cancelled Calls, 1 Smoke Investigation, 2 Mutual Aid Vehicle Accidents, 1 Mutual Aid Residential Structure Fire, 1 Mutual Aid Cancelled Call, 1 Mutual Aid Wildland Fire, 2 Mutual Aid Vehicle Accident.

We attended the San Simon Community Association’s Parade and event.

I’ve been appointed to the Local Emergency Planning Commission (LEPC) Board of Directors.

Our Type 3 Engine was deployed to the Pocket Fire, near Sedona, AZ. The engine successfully completed the two-week assignment on Saturday, July 2, 2026. The crew

were assigned 2 days of R&R and then re-deployed to the Pocket Fire for an additional 14 days.

8. OLD BUSINESS – REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:
None

9. NEW BUSINESS – REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING ITEMS:

- A. RATIFY DOLLAR AMOUNTS MOVED FROM RESERVE ACCOUNT BACK INTO OTHER FIRE DISTRICT ACCOUNTS:

Mrs. Fickett moved to approve the transfer of funds to appropriate district accounts in accordance with Resolution 26-006.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson				X

- B. DISCUSS AND POSSIBLE ACTION CONCERNING A POSSIBLY VACATED BOARD POSITION:

Mrs. Fickett – As San Simon Fire District Board Member Ashley Peterson has not participated for 3 months and communicated with Chief Novak, by text message, she was resigning her position, I move to declare Mrs. Peterson's position on the board vacant.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			

10. SET TIME AND DATE FOR NEXT MEETING AND ANY SPECIAL MEETINGS:

Next Regular Meeting – Thursday, August 13, 2026, at 1800 Hours (6:00pm).

11. ADJOURN:

Chairman Guzman adjourned the meeting at 6:18pm.

Submitted Respectfully By: Pati Fickett

Patricia Fickett, Clerk of the Board

Date