



SAN SIMON FIRE DISTRICT

*SERVING RESIDENTS OF THE SAN SIMON FIRE DISTRICT,
AND NEIGHBORING COCHISE COUNTY*

Mailing Address: PO Box 244, San Simon, AZ 85632
Phone (520) 845-2439

1. **Call to Order** – Meeting was called to order at 8:10 a.m. by Board Chair Rebecca Phifer
2. **Roll Call**
 - A. **Attendance and Confirmation of Quorum** – Board Chair, Rebecca Phifer and Board Clerk, Mary Sparkman were present. Board Chair Phifer acknowledged that a quorum was met.
 - B. **Board Members Absent** –Michele Larned, Board Member was absent.
3. **Declarations of Conflicts of Interest** – No Board Member declared a conflict of interest.
4. **The Pledge of Allegiance** – Board Chair Phifer led attendees in the Pledge of Allegiance.
5. **Approval of Agenda** – Becky Phifer, Board Chair made a motion to approve the agenda. The motion was seconded by Mary Sparkman, Board Clerk.
Vote:
In favor – Board Chair Rebecca Phifer and Board Clerk Mary Sparkman
Opposed – none
Motion carried
6. **Work Session for Administrative Organization and Maintenance** – Becky Phifer Board Chair will be organizing the station, organization of the general files, and organization of items to be stored. Mary Sparkman Board Clerk will be organizing the files that have to do with agendas, minutes and will be working on the computer organization.

San Simon Fire District
Work Session
May 23, 2020
Minutes

7. **Adjournment** - Board Clerk, Mary Sparkman moved to adjourn the work session/meeting at 1516 hrs. (3:16 p.m.) Board Chair, Rebecca Phifer seconded the motion.

Vote:

In favor – Board Chair Rebecca Phifer and Board Clerk Mary Sparkman
Opposed – none
Motion carried

Respectfully submitted,

Mary Sparkman
Board Clerk


Board Clerk

Approved: July 23, 2020