



SAN SIMON FIRE DISTRICT

PO Box 244 - 2249 W. Firehouse Lane

San Simon, AZ 85632

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Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District
Regular Meeting
Tuesday, April 18 2023

1. CALL TO ORDER:

At 6:00 pm at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

3. ROLL CALL OF OFFICERS:

Pati Fickett: Present

Savanna Valdez: Present

Fernando Guzman: Present

Chief John Novak: Present

Captain Heather Lentz: Present

Firefighters Present:

Rose Rothpletz

James Fickett

David Mereith

Mike Bradley

Support:

Michelle Larned

Chuck Fickett

Guests:

Becky Phifer

4. APPROVAL OF MINUTES FROM March 14, 2023 MEETING:

Motion to accept Minutes from March 14, 2023 with the amendment of Mr. Guzman voting Aye to adjourning the executive session.

Seconded: Mr. Guzman

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

12. B. Executive Session:

Mr. Guzman moved to amend the agenda and address agenda item B. Executive Session next.

Ms. Valdez seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Mr. Guzman moved the Board and Fire Chief Novak enter executive session for discussion of communication protocol.

Ms. Valdez seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Board and Fire Chief Novak entered Executive Session at 6:05 pm.

Mrs. Fickett moved to return to open meeting at 6:24 pm.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

5. Call to Public:

Firefighter Rothpletz thanked Captain Lentz for washing turnout gear and improving the smell.

6. APPROVE FINANCIAL REPORTS:

Mrs. Fickett moved to accept financial reports as presented.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

7. ACCEPT THE FOLLOWING CHECKS:

- a. Reimbursement check for Tanker deposit - \$5000.00

Ms. Valdez moved to accept the \$5,000.00 check for deposit.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

8. CORRESPONDENCE:

- a. Received certificate of insurance from Dragonfly Community Alliance.
- b. Still pending a certificate of insurance from Cochise Community Food Bank.

9. AUXILIARY REPORT: Michelle Larned

Ms. Larned reported the Fire Auxiliary held the Annual Easter Egg Hunt, April 7, 2023. Want to thank the auxiliary for helping students enrolled in the EMR class pay for textbooks. Fund balance \$2,115.00.

10. CHIEF'S REPORT:

Ran 15 calls in March. 3 BLS, 4 ALS, 4 MVC, 2 Wildland fires & 2 Investigations.

Signed up 3 new volunteer firefighters and 1 volunteer support person in March. All are provisional volunteer employees pending results of fingerprints. Roster consists of 8 volunteer firefighters and 1 support volunteer person. All new members as well as Sam and Rose are enrolled in the EMR class.

EMR class started. 6 enrolled students. Fire Auxiliary have offered to pay for the EMR textbooks.

New paging system now online and working correctly. SSFD had to have radios and pagers reprogrammed to be compatible with new system. Cochise county ordered and will install a speaker in the SSFD office at their expense.

Received half of the SCBA bottles purchased with grant funds last fall. The rest are still pending due to supply issues. New bottles are filled and in service.

David Meredith, a new volunteer, has a technical background and has agreed to create the district website. All board member agreed to be listed on the website.

11. OLD BUSINESS:

A. Disposal of Surplus Equipment.

Ms. Valdez presented information about an online company, Public Surplus. They assist public agencies in disposing of surplus equipment within compliance with state regulations and policies. Being a national online platform, it offers the advantage of reaching a larger community of buyers. The Board and the Chief will investigate this and other methods of disposing of SSFD surplus equipment.

12. NEW BUSINESS:

A. CONCENT AGENDA ITEMS:

1. Ratify bills paid on March 31, 2023. Total of \$1,214.88
2. Acceptance and authorization of expenses from 4/1/2023 through 4/18/2023 in the amount of \$25,007.07.
3. Authorization of next payroll cycle payments.

Mrs. Fickett moved to ratify expenses paid on March 31, 2023 in the amount of \$1,214.88.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Mrs. Fickett moved to accept and authorize expenses from 4/1/23 through 4/18/23 in the amount of \$25,007.07.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Mrs. Fickett moved to approve the next payroll cycle payments.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			

Ms. Valdez	X			
Mr. Guzman	X			

13. BOARD MEMBER COMMENTS:

Mr. Guzman asked the new firefighters Mike Bradly and David Meredith to introduce themselves. Mike Bradly comes from the Phoenix area and David Meredith comes from Buffalo, New York via Phoenix. Both are employed for a local farming operation.

Ms. Valdez questioned how Lone Mountain Communications was being paid. To be paid by check and at this time no record of payment is recorded.

Mrs. Fickett is glad to have new volunteers and feels SSFD is moving forward, slowly as expected, but still moving. She shared this quote, "You can spend minutes, hours, days, weeks, or even months over-analyzing a situation; trying to put the pieces together, justifying what could've, would've happened... or you can just leave the pieces on the floor and move on." – T. S.

14. FIRE CHIEF & CAPTAIN COMMENTS:

Captain Lentz expressed her excitement to have the four new faces on the fire district roster. This allows our team to better serve our customers, in the community and outside our district. The new members have shown their enthusiasm to serve and learn. Chief Novak has shown skill in assessing each volunteer's level of knowledge and is providing training to bring everyone to the same level of awareness and understanding. She thanks everyone for their service, both the volunteers and board members.

Mrs. Fickett appreciates the diverse board, with each bringing a different set of skill and understanding.

Chief Novak also appreciates the board and volunteers.

Captain Lentz spoke not as a firefighter, but as a member of the community. Her husband is blessed with several food allergies. One such allergy is to caffeine. Recently he began to have an Anaphylactic reaction to something

he drank; without the knowledge it had been manufactured in an environment with other drinks containing caffeine. She was truly grateful there was a paramedic in the community who could begin medication to reduce the swelling of his throat before the ambulance arrived.

15. SET TIME AND DATE FOR NEXT MEETING:

Ms. Valdez made a motion to set the date for the next meeting Tuesday, May 16, 2023 at 6:00 pm.

Mr. Guzman seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

16. Adjourned:

Mr. Guzman made the motion to adjourn the meeting.

Ms. Valdez seconded.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Mrs. Fickett adjourned the meeting at 7:05 pm.

Respectfully submitted by,

Pati Fickett

Patricia Fickett, Chairperson, June 30, 2023