



SAN SIMON FIRE DISTRICT

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Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District
Regular Meeting
Friday, July 19, 2023

1. CALL TO ORDER:

The meeting was called to order at 6:04 pm, at the San Simon Baptist Church, 2907 N Cochise Ave, San Simon, AZ. Location was changed for the comfort of those attending as the AC Unit at the firehouse is not working.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

3. ROLL CALL OF OFFICERS:

Governing Board: Chairperson Pati Fickett – Present
Clerk Savanna Valdez – Present
Board Member Fernando Guzman - Present

Administration: Chief John Novak – Present
Captain Heather Lentz – Present

Firefighters: James Fickett

Support: Michelle Larned

Guests: Mary Sparkman
Ronny Mahan
Marcos Garcia

4. APPROVE FINANCIAL REPORT:

Ms. Valdez made a motion to approve the Financia Report.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

5. CORRESPONDENCE:

Chief Novak reported receiving information:

Received a Safety Notice on one of the trucks and will need to take it in for repairs.

Workers Comp requested a Payroll Summary for 5/8/22 to 5/8/23 to bring SSFD into compliance with their records.

6. AUXILIARY REPORT – Michelle Larned, Auxiliary President:

Ms. Larned reported the Auxiliary currently has a balance of \$2,933.00.

7. CHIEF’S REPORT:

The Chief reported the SSFD responded to 16 calls for the month of June.

A replacement split unit air conditioner for the office has been ordered and the estimated arrival date is July 21.

The public surplus auction is completed.

He is applying for scholarships for 2-3 of my firefighters to attend Arizona Fire School on September 7-10, 2023.

He is in the beginning stages of an ISO grading. The on-site evaluation will most likely not happen until the Fall of 2023, subject to the availability of the ISO representative for Arizona.

8. OLD BUSINESS:

- a. Update on sale of surplus fire district vehicles.

The sale is completed, and the 86 Blazer sold for \$15,950.00, Used Ambulance sold for \$861.00, the trailer sold for \$2,972.22, and the 1992 Peterbilt sold for \$16,100.00. The F250 XL utility truck ended the auction with a bid of \$5,500.00 which did not meet the minimum.

- b. Update on fixing the 1972 Van Pelt pumper/tanker.

Chief Novak is seeking estimates to do repairs which will bring the truck into compliance with State regulations for Fire Trucks.

9. NEW BUSINESS:

- a. Executive Session:

Mrs. Fickett moved to go into executive session at 6:27 pm to consult with Jeff Matura, SSFD’s Attorney.

Ms. Valdes seconded the motion.

Motion Passed

Open session resumed at 8:00 pm.

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- b. Approve minutes from May 31, 2023 Special Meeting, June 10, 2023 Budget Hearing, June 21, 2023 Regular Meeting, July 3, 2023 Special Meeting.
Ms. Valdez made a motion to approve the minutes of meetings with suggested corrections to minutes of June 21, 2023 meeting.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- c. Fix Brush Truck 2501.

Mr. Guzman made a motion to accept the estimate submitted by Brian's Fire Apparatus Repair, to repair Brush Truck 2501.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- d. Accept bid for \$5,500.00 for surplus pickup truck. (94 Ford F250 XL Truck)

Mrs. Fickett moved to accept the bid on the 94 Ford F250 XL Truck.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- e. ACH payment method versus paper check for surplus vehicle sale.

Mr. Guzman made a motion to accept payment by ACH, pending approval of Cochise County Treasurers Special District's Administrator.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

- f. Reimburse Pati Fickett for Safford trip to purchase fridge for station and make bank deposit.

Mr. Guzman made a motion to approve reimbursing Pati Fickett for milage and cost of fridge.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett			X	
Ms. Valdez	X			
Mr. Guzman	X			

10. CALL TO PUBLIC:

Mary Sparkman speaking on behalf of Mr. Steven Hill, “She expressed his sincere appreciation for the Fire District’s assistance with providing water for his livestock when he was awaiting repairs of his well.” He also donated \$120 to the SSFD for their efforts. *(The district “Thanked”, Mr. Hill for his generous donation.)* Ms. Valdez had initially received the call and referred it to Chief Novak stating, “The district had assisted others with similar problems in the past.” Ms. Sparkman also stated, “Everyone on the Board is equal.”

11. EXECUTIVE SESSION:

Mrs. Fickett moved to table the Executive Session with Chief Novak to a later TBA date. Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

12. BOARD MEMBER COMMENTS:

Mr. Guzman expressed, “He would like to see an reduction in spending.”

13. FIRE CHIEF AND CAPTAIN COMMENTS:

Chief Novak expressed the need for the Board and Administration to work together.

Captain Lentz indicated the 3 EMR students have 2 more sessions and then will be studying to pass their state certification. She indicated they are all doing great.

Mrs. Fickett, “Thanked Captain Lentz for her dedication in assisting the EMR students and the students for being dedicated to attaining their EMR certification.”

14. SET TIME AND DATE FOR NEXT MEETING:

Ms. Valdez moved to set time and date for next meeting to, August 16, 2023 at 1800 hours.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

15. ADJOURN:

Mr. Guzman moved to adjourn the meeting at 8:53 pm.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

Chairperson Fickett adjourned the meeting.

Submitted Respectfully By:

Pati Fickett

Patricia Fickett, Chairperson

Date