



San Simon Fire District

Post Office Box 244
2249 W. Firehouse Lane
San Simon, AZ 85632
520-845-2439
www.sansimonfire.org



Proudly Serving the Community Since 1966

NOTICE OF REGULAR BOARD MEETING

Tuesday, November 9, 2021

Agenda

6:00 pm

SAN SIMON FIRE DISTRICT
GOVERNING BOARD OF DIRECTORS

San Simon Fire Station
2249 West Firehouse Lane, San Simon, Arizona 85632

(520) 845-2439

NOTICE:

THIS REGULAR BOARD MEETING WILL BE HELD AT THE FIREHOUSE. DISTRICT MEMBERS ARE INVITED TO JOIN THE MEETING IN PERSON AT THE FIREHOUSE OR BY DISCORD APPLICATION USING THE FOLLOWING TO JOIN (<https://discord.gg/qFSKcRvHrc>). IF YOU COME TO THE MEETING, IT IS RECOMMENDED BY THE COUNTY AND THE GOVERNOR THAT YOU WEAR A MASK DUE TO COVID 19 STILL BEING DETECTED IN THE AREA. A COVID PROTOCOLS LIST WILL BE AVAILABLE INSIDE THE FIREHOUSE AT THE DOOR. A SANTIZATION STATION HAS ALSO BEEN SET UP INSIDE THE DOOR OF THE FIREHOUSE AS YOU ENTER, SO PLEASE USE IT WHEN VISITING THE FIREHOUSE. ARRANGEMENTS FOR SAFE DISTANCING WILL BE MADE IF MORE THAN 10 DISTRICT MEMBERS COME TO THE MEETING.

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the San Simon Fire District Governing Board and the general public that the San Simon Fire District Board will hold a meeting open to the public on the date and time and at the location as specified above.

The Board may vote to go into executive session on any agenda item pursuant to A.R.S. §38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call. Board Members or other participants may attend the meeting by telephonic conference. The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

San Simon Fire District is an Equal Opportunity Provider and Employer

A copy of the agenda provided to the San Simon Fire District Board is available for pickup once it is available at SSFD, 2249 W Firehouse Lane, San Simon, AZ 85632 by contacting the district at (520) 845-2439. Copies will be provided at the meeting also.

AGENDA

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Declaration of any Conflict of Interest**
- 6. Approval of Minutes from October 12, 2021 Regular Board Meeting**
- 7. Approval of Minutes from October 12, 2021 Executive Board Meeting**
- 8. Approval of Minutes from October 22, 2021 Emergency Board Meeting & Work Session**
- 9. Approval of Minutes from October 29, 2021 Emergency Board Meeting**
- 10. Approval of Minutes from October 29, 2021 Executive Board Meeting**
- 11. Approval of Minutes from November 5, 2021 Emergency Board Meeting**
- 12. Approval of Minutes from November 5, 2021 Executive Board Meeting**
- 13. Financial Reports for October 2021**
 - A. Review, discuss and possible approval of the financials for October 2021**
 - B. Warrants & Warrant List to be approved/signed for Dates October 13, 2021 to November 9, 2021**
 - C. Balances in Accounts**
 - 1. M&O**
 - 2. Payroll**

3. Reserve

14. Board Reports

- A. Board Chair – Savanna Valdez**
- B. Board Clerk – Beth DeSpain**
- C. Board Member – Keven Wilstead**

15. Fire Chief Report

16. Administrative Assistant Report

17. Old Business - Update, review, discuss, and possible action on the following:

- A. Purchase of Weed Eater**
- B. Chase Credit Card**
- C. Executive Minutes Storage**
- D. Camera Security Policy**
- E. Committee for Hiring Fire Chief**
- F. Fire Chief Contract and Overtime for Fire Chief**

PURSUANT to ARS §38-431.03(A)(1), the Board may vote to go into Executive Session, for personnel matters, discussion, consideration or evaluation of employment of any of the individual holding the position(s) listed below. These items will not be open to the public unless such individual request that the matter be held in open session. If the individual request the discussion to be held in open session, the discussion will be held when the discussion and approval portion of the agenda is reached. The Board may vote to go into executive session on any agenda item pursuant to A.R.S. §38-431.03(A)(3), to discuss or consult with the district's attorney in person or via telephonic conference call.

18. New Business – Review, discuss and possible action on the following:

- A. Insurance for Year**
- B. Capitalization Threshold**
- C. Clutch Adjustment on Tweety Bird (Engine 251) – Vote taken by Email**

- D. Truck Driving Training**
- E. Repair of Saw**
- F. Air Leak/Airbag Repair**
- G. Front Shock Repair on Tanker**
- H. Purchase of Wildland Equipment**
- I. Driving Training**
- J. Possible Tablets for Board Members**
- K. Change Safe combination**
- L. Possible Purchase of New Safe**
- M. Donation of TV by Keven & Amy Wilstead**
- N. Donation of DVD Player by Anonymous Donor**
- O. Donation of Sound Bar for TV by Mary Sparkman & Anonymous Donor**
- P. Donation of Accordion File for Fingerprints for Safe by Mary Sparkman**
- Q. Donation of Generator by San Simon Fire Auxiliary**
- R. Donation of Light Bar by Lucas Reynolds**
- S. Labor Law Posters**
- T. Fingerprinting for the public.**
- U. Board Statutory Training for New Board Members & Fire Chief – Have they been done and sent in?**
- V. Who all is going to January conference for statutory training or other classes?**

W. Gift for Lucas Reynolds

X. Personnel Issue

19. **Call to Public** – Consideration and discussion of comments and complaints from the public. Those wishing to address the San Simon Fire District Board (or in lieu of Board, Administrator) need not request permission in advance except a Call to Public Form needs to be filled out at the beginning of each meeting. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public. (ARS §38-431.01(H)) However, individual Board Members (or in lieu of Board, Administrator) may be permitted to respond to criticism, direct staff to review a matter or ask that the matter be placed on a future agenda. The Fire District Board (or in lieu of Board, Administrator) cannot discuss or take legal action on any issue raised during the Call to the Public, unless that issue is listed on the agenda and the time of that discussion/action item.
20. **Requests from board members for future agenda items** – A Governing Board Member may bring forth general topics for a future meeting agenda. The Governing Board may not discuss, deliberate or take any action on the tropics presented, pursuant to A.R.S. §38-431.02 (H).
21. **Next Board Meeting – December 14, 2021 at 6 p.m.**
22. **Adjournment**

Persons with a disability may request a reasonable accommodation by contacting the San Simon Fire Station at (520) 845-2439. Requests should be made as early as possible to arrange the accommodation. The agenda is posted at the US Post Office, located at 2908 N. Arizona Ave., San Simon, AZ 85632 and on the San Simon Fire District website. Only these locations can be relied upon for official postings under the Arizona Open Meet Law. Any problems with the posting of this notice (i.e., someone taking it down) does not preclude the holding of the meeting for which the notice was posted, if the public body complied with all other public notice requirements pursuant to ARS §38-431.02(A)(1)(b).

CERTIFICATION OF POSTING

I hereby certify that this Agenda for Regular Board Meeting was posted at
the United States Post Office, San Simon AZ on 11/8/21
at 2:30pm by Mary J. Fleckman
(1430 hrs)

San Simon Fire District is an Equal Opportunity Provider and Employer