



SAN SIMON FIRE DISTRICT

PO Box 244 - 2249 W. Firehouse Lane
San Simon, AZ 85632
520-845-2439 sansimonfire.ssf@gmail.com

Dedicated to:
Calming Fears
Easing Minds
Saving Lives

San Simon Fire District
Regular Meeting
Thursday, August 13, 2024

1. CALL TO ORDER:

The meeting was called to order at 6:05 pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Pledge of Allegiance lead by Pati Fickett.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Pati Fickett – Present
Clerk Savanna Valdez – Present
Board Member Fernando Guzman - Present

Administration:

Chief John Novak – Present
Captain Heather Lentz –Present

Support:

Michele Larned

Guests:

Mike Craft Trisha Anthis
Michael Chesteen Diane Parker
Steve James Rebecca Phifer
Judy White

4. APPROVAL OF MINUTES FOR THE July 23, 2024 Regular Board Meeting:

Mr. Guzman made the motion to approve the Board Minutes for July 23, 2024 Regular Board Meeting as presented.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			

Ms. Valdez	X			
Mr. Guzman	X			

5. APPROVE FINANCIAL REPORT AS PRESENTED BY MUNICIPAL ACCOUNTS & CONSULTING:

Mr. Guzman made the motion to approve the financial report as presented.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

6. CORRESPONDENCE:

Workers Comp

7. AUXILIARY REPORT:

Michele Larned - None

8. LEADERSHIP REPORT:

Chief Novak:

The District ran 25 calls in July: 2 ALS, 6 BLS, 2 Cancelled Calls, 1 Structure Fire, 9 Motor Vehicle Collisions, 2 Wildland Fires, 2 Investigations, 1 Public Assist and 1 Motor Vehicle Collision with Fire.

The District received 2 checks from Arizona Forestry.

Staff have fulfilled about half of Becky Phifer's Public Records Request.

The old brush truck has been paid for and shipped. The District will receive a check from Public Surplus for \$20,600.00, in August, for the sale of the truck.

The type 3 Engine is back and ready for another call out.

The lettering has been placed on Brush 2502.

The Fire District handed out bottled water to 24 families and filled numerous non-potable containers during the water outage.

The Fire District shuttled 6000 gallons of water to the school to fill the new septic tanks, as they had to be full of water upon inspection.

Captain Lentz:

Training: Continuing new recruit training, training via Action Training and IMD.

School: District will continue to provide on site medical for games and events. Both Junior High and High School Volleyball Season is starting soon.

District Calls: Call volume has remained steady, with a variance in the types of calls received.

Equipment Inventory: Ongoing procedures for medical and supply inventory.

Appreciates the Boards support of the volunteers and the Communities support of the Fire District.

9. WILDLAND REPORT:

None, as Chris Anthis is out of the district on a wildland fire deployment.

The District received 2 reimbursement checks from Arizona Forestry in the amount of \$17,943.09.

10. OLD BUSINESS:

None

11. CALL TO THE PUBLIC:

None

12. NEW BUSINESS:

All items are listed for **Discussion/Approval/Disapproval**

A. REIMBURSEMENT TO CHRIS ANTHIS (FIREANT):

Mr. Anthis presented the District with a reconciliation of expenses of the AZDFFM Prep 2034, Romero and Waterman Wildfire Deployments and requested reimbursement for his out of pocket expenses, while on deployment for SSFD.

Mr. Guzman made the motion to reimburse Chris Anthis, AKA Fireant for his out-of-pocket expenses, while on deployment for SSFD.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

B. REIMBURSEMENT TO CHIEF NOVAK:

Chief Novak presented the District with receipts for reimbursement of his expenses to attend the AFCA/AFDA Conference in Glendale, AZ, July 16-19, 2024.

Mr. Guzman made a motion to approve reimbursing Chief Novak for his expenses to attend the AFCA/AFDA Conference.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

C. DONATION TO FIRE DISTRICT:

Chief Novak presented documents to note, on 8/5/2024, Chris Anthis made the donation of a, 2011 Ford Expedition 4X4 SUV, VIN #1FMJU1G5XBEO2855, to the San Simon Fire District Wildland Program and training. It will also be used by the SSFD for other needs as determined by the Fire Chief.

Mr. Guzman made a motion to accept the donation of the 2011 Ford Expedition 4X4 SUV, VIN #1FMJU1G5XBEO2855.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

D. VFIS CLAIM VS PURCHASING HOSE/NOZZLE:

Chief Novak stated the District needed to replace a hose and nozzle that was damaged in the last structure fire. He contacted VFIS insurance and was told if we put in a claim it would raise the insurance rate and they couldn't quote him how much until the claim was paced and cost determined. He then received a quote to replace said equipment without placing a claim with the insurance company. After discussion;

Mr. Guzman made a motion to purchase the hose and nozzle from United Fire for \$2,548.28 and forgo placing a claim with VFIS at this time.

Ms. Valdez seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

E. UNIFORM QUOTE:

Chief Novak presented quotes for the purchase of uniforms from Jeri's Uniform (\$3,242.52) and United Fire (\$3,968.43).

Mr. Guzman made a motion to purchase uniforms from Jeri's Uniforms for \$3,242.52.

Ms. Valdez seconded the motion.

Motion Passes

Voting	Aye	Nay	Abstain	Absent
Mrs. Fickett	X			
Ms. Valdez	X			
Mr. Guzman	X			

F. RECOVERING OF SAN SIMON FIRE DISTRICT PROPERTY:

This item was moved to be included in the executive session as a personnel matter.

G. EXECUTIVE SESSION TO DISCUSS A PERSONNAL AND LEGAL MATTER.

Both items F and G were moved to after item 15.

13. BOARD MEMBER COMMENTS:

Board Members Commenting were Mr. Guzman and Mrs. Fickett.

14. STAFF COMMENTS:

15. SET TIME AND DATE FOR NEXT MEETING:

Tuesday September 10, 2024, at 6:00 pm.

EXECUTIVE SESSION: A.R.S. § 38-431.03(D) EXECUTIVE SESSION:

This item was requested by Chief Novak to conclude his Chief's report.

Mr. Guzman moved to go into executive session for a legal issue at 7:57 pm.

Ms. Valdez seconded the motion.

Motion Passes, by unanimous decision.

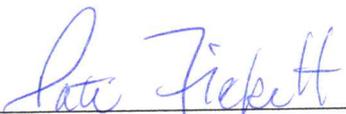
Returned to open session at 8:49 pm.

No action was taken.

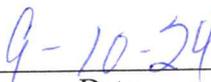
16. ADJOURN:

Chairperson Fickett adjourned the meeting at 8:52 pm.

Submitted Respectfully By: Pati Fickett



Patricia Fickett, Chairperson



Date