



**San Simon Fire District**  
PO Box 244 - 2249 W. Firehouse Lane  
San Simon, AZ 85632  
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Dedicated  
to:  
Calming  
Fears  
Easing Minds  
Saving Lives

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San Simon Fire District  
Regular Meeting  
April 9, 2026

1. CALL TO ORDER:

Chairman Guzman called the meeting to order at 6:05pm, at the San Simon Fire Station, 2249 W. Firehouse Lane, San Simon, AZ 85632.

2. PLEDGE OF ALLEGIANCE:

Chairman Guzman led the Pledge of Allegiance.

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Fernando Guzman - Present

Clerk of the Board Pati Fickett - Present

Board Member Ashley Peterson - Present

Administration:

Chief John Novak - Present

Fire Prevention Specialist/Firefighter - Michele Larned

Firefighters/Support:

Brian Houting

Guests:

Donald Barragan-Beach

Tristan Barragan-Beach

Mary Sparkman

Donna Aversa, SSFD Attorney, attended via phone.

4. CALL TO PUBLIC:

NONE

5. CONSENT AGENDA:

A. APPROVE MEETING MINUTES:

a. Regular Meeting April 9, 2026

Mrs. Peterson moved to approve the meeting minutes for April 9, 2026, as presented.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson	X			

6. REPORTS:

A. CHIEF'S REPORT:

a. Operations

The Fire District ran 20 calls in March: 8 BLS, 3 ALS, 3 motor vehicle collisions, 2 canceled calls, 1 wildland fire, 2 mutual aid wildland fires and 1 mutual aid motor vehicle collision.

Baseball and softball are in full swing. We're providing medical support at the home games.

I've submitted a grant to get started on the new building. If fully funded, the grant will cover the land purchase and survey, perimeter fencing, well with pump, and a water storage tank. Lastly, it will provide a pump to fill fire trucks.

We received the wildland equipment grant. We are waiting for the equipment to arrive. (This is a 50/50 matching grant.)

We have started to address the findings and are making corrections as per the recommendations from the Walker and Armstrong 2025 audit.

United Equipment performed our annual fire extinguisher service. We took our fire extinguishers to the Bowie fire station, which resulted in both districts splitting the travel fee, rather than having United come out to San Simon, which would have resulted in a full travel charge.

The proposed budget that was approved for posting only was placed on the fire district bulletin board, at the Post Office bulletin board and at the San Simon Travel Center bulletin board on Friday, March 27, 2026, at 1515.

The water heater bit the dust and we replaced it.

The bay doors, openers and tracks were serviced.

Michelle successfully completed her fire inspector classes and graduated from the Texas Fire Academy on December 7, 2025. I've contacted the Arizona Fire Marshal's Office to find out what the next steps are for her credentialing.

B. MONTHLY FINANCIAL REPORT – REVIEW/DISCUSSION/POSSIBLE ACTION: REPORTS PREPARED BY MUNICIPAL ACCOUNTS & CONSULTING, L.P.:

Mrs. Peterson moved to approve the reports as presented.

Mr. Guzman second the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson	X			

Clerk Fickett presented the Summary of SSFD Fund Balances for April 9, 2026:

County M&O Account Balance	\$ 35,248.59	
Less-Outstanding Warrants	(\$ 13,369.94)	
<b>Available Cash – M&amp;O Account</b>		<b>\$ 21,878.65</b>
County – Wildland Fire Account Balance		\$121,320.68
County – Reserve Account Balance		\$145,246.82
Chase Bank – Payroll Account Balance		\$ 11,387.95
<b>Total Balance of SSFD Fund Accounts</b>		<b><u>\$299,834.10</u></b>
<i>(Cash Available On This Day, April 9, 2026)</i>		

7. NEW BUSINESS - REVIEW/DISCUSSION/POSSIBLE ACTION OF THE FOLLOWING ITEMS:

A. DISCUSS THE UPDATES TO THE FIRE CHIEF'S CONTRACT:

After discussion and review of the Chief's Updated Contract;

Mrs. Fickett moved to approve the Chief's Contract as per changes approved at the March 12, 2026 meeting.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	X			
Mrs. Peterson	X			

B. DISCUSS THE STATUS AND POSSIBLE DISPOSITION OF THE 2016 Ford F-550 SQUAD

TRUCK: After discussion and review of options;

Mrs. Fickett moved to approve repairs to the 2016 Ford F-550 Squad and list it on ShopGrage.com for sale at their suggested appraisal, or for not less than a minimum of \$55,000.00.

Mr. Guzman seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			

Mrs. Fickett	X			
Mrs. Peterson	X			

C. DISCUSS MICHELE LARNED'S COMPENSATION AS PER ATTAINING CERTIFICATION AS A FIRE INSPECTOR I & II, AND PLANS REIEWER:

Mrs. Fickett moved to approve increasing Michele Larned's compensation \$1.00 (One Dollar) an hour retroactive back to January 1, 2026, as a result of successfully attaining Certification of Fire Inspector I & II, and Plans Reviewer, as was agreed upon previously by the SSFD Board.

Mrs. Peterson seconded the motion.

Motion Passed

Voting	Aye	Nay	Abstain	Absent
Mr. Guzman	X			
Mrs. Fickett	x			
Mrs. Peterson	X			

8. SET TIME AND DATE FOR NEXT MEETING:

Public Budget Hearing – Monday, May 11, 2026 at 5:30pm.

Next Regular Meeting – Monday, May 11, 2026 at 6:00pm.

9. ADJOURN:

Chairman Guzman adjourned the meeting at 6:52pm.

Submitted Respectfully By: Pati Fickett

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Patricia Fickett, Clerk of the Board

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Date