

San Simon Fire District

P.O. Box 244
2249 West Firehouse Lane
San Simon, Arizona 85632
520-845-2439

Board of Directors

Savanna Valdez
Beth DeSpain
Keven Wilstead

NOTICE OF A PUBLIC MEETING OF THE SAN SIMON FIRE DISTRICT BOARD:

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the San Simon Fire District Board of Directors, and to the general public, that the San Simon Fire District Board will hold a meeting open to the public:

Wednesday September 14, 2022 at 6:00 pm. at 2249 West Firehouse Lane, San Simon, Arizona

The agenda for the meeting is as follows:

1. Call the meeting to order
 2. Pledge of Allegiance
 3. Roll call of officers: Chairman Savanna Valdez
Clerk Beth DeSpain
Board Member Keven Wilstead
 4. Approval of Minutes
 5. Approve Financial Reports
 6. Correspondence
 7. Chief's Report
 8. Old business
 9. New Business
- All items are listed for Discussion/Approval/Disapproval

A. Consent Agenda Items: (Any consent agenda item may be removed by a board member for separate discussion and voting)

1. Acceptance, Authorization of Monthly Expenses of 8/01/2022 through 8/31/2022.
 2. Authorization of payroll for the Fire Chief and Administrative Assistant Chief, for September 16 and September 30.
- B. Authorize the Chief Novak to fill the Administrative Assistant position at a rate of \$12,000.00 per year.
- C. Move \$25,000.00 from the payroll account to the general fund.
- D. Accept donation of 12 – MSA SCBAs from Countyline Fire Department, Inc.
- E. No cost lease of a Lifepack 12 cardiac monitor/defibrillator and medical equipment from Countyline Fire Department, Inc.
- F. No cost lease of a 1988 F-800 pumper truck #56232, from Countyline Fire Department,
- G. Authorize Chief Novak to travel to Clovis, New Mexico to get fire engine.
- H. Net 30 charge account with United Fire
- I. Net 30 charge account with Boundtree Medical
- J. Contract with International Medical Direction for base hospital services.

- K. Check #9661 in the amount of \$4,935.00 received from The Legacy Foundation of Southeast Arizona for SCBA items.
- L. Authorize expenditure of Item #J.
- M. Purchase of a portable air conditioning unit from Home Depot.
- N. Estimate from Brian's Fire Apparatus Repair.
- O. Quote for 10 pails of Class A/B foam.
- P. Quote for fire hose.
- Q. Reimbursement for Chief Novak for supplies purchased for the fire district.
- R. Increase spending limit from \$500.00 to \$1,000.00 per purchase for the Fire Chief and Assistant Chief.
- S. Adopt patch design for official logo of the fire district.
- T. Review Arizona Department of Forestry and Fire Management Cooperative Agreement and sign.
- U. Becky Phifer will discuss the results of her financial review.

Executive Session: *Executive Sessions are generally closed discussions of the board of directors that may include invited individuals such as the Fire Chief, and/or certain staff members. These sessions can occur at the end of a board meeting or separate from a board meeting. If no formal actions are to be taken. Executive Sessions can be a useful tool for a board, for addressing sensitive legal and/or personnel matters.*

Motion made to move into Executive Session for the following reason, or agenda item#:

Motion Seconded by: _____ *During meeting Yes No*

General Meeting time out: _____ *Return time from Executive Session:* _____

IF THE SAN SIMON FIRE BOARD NEEDS TO GO INTO EXECUTIVE SESSION, IT IS DONE AT THIS TIME, AND SHOULD BE TO ADDRESS ONLY AGENDA ITEMS LISTED ABOVE (IF ANY)

- 10. Board Member Comments
- 11. Fire Chief & Assistant Chiefs Comments
- 12. Set time and date for next meeting: Tuesday October 11, 2022 at 6:00 PM.
- 13. Call to the Public: *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but take no action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*
- 14. Adjourn

Please note: This agenda may be changed up to twenty-four (24) hours before the scheduled meeting time. Anyone who is interested in obtaining a final copy of the agenda may pick one up at the San Simon Fire District station on the day of the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Administration Office at (520) 845-2439 at least 72 hours prior to the scheduled meeting. Facilities are handicapped accessible.

THIS AGENDA WAS POSTED NO LATER THAN SEPTEMBER 9, 2022 AT THE FOLLOWING LOCATIONS:

- 1. San Simon Fire District station bulletin board.**
- 2. San Simon U.S. Post Office bulletin board.**